



Bylaws

for

Västra Frölunda Idrottsförening

Contents list

” The goals and direction of sports	3
Definition.....	3
Goals and direction	3
General provisions.....	3
1 § Purpose	3
2 § Composition	3
§ 3 Affiliation.....	3
§ 4 Decision-making bodies	4
§ 5 Company signature.....	4
§ 6 Business and financial year	4
§ 7 Interpretation of the statutes, etc.....	4
§ 8 Amendment of the statutes	5
8 § Amendment of the statutes	5
9 § Dissolution of the association	5
Members of the Association	5
10 § Membership	5
§ 11 Withdrawal.....	6
§ 12 Exclusion.....	6
§ 13 Member rights and obligations	7
§ 14 Participation in sports activities.....	7

Annual meeting and extraordinary annual meeting	8
15 § Time, notice.....	8
§ 16 Proposals for matters to be considered by the annual meeting.....	8
§ 17 Voting rights and the right to express opinions and make proposals at the annual meeting.....	8
§ 18 Quorum	9
§ 19 Decisions and voting.....	9
§ 20 Eligibility.....	9
§ 21 Matters at the annual meeting	10
22 § Extraordinary Annual Meeting	11
Nomination Committee	11
23 § Composition, responsibilities.....	11
Auditors	12
24 § Audit	12
The Board.....	12
25 § Composition	12
26 § Duties of the Board	12
27 § Call, quorum and voting	14
28 § Transfer of decision-making power	14
Sections.....	15
29 § Formation and closure of a section	15
30 § Section boards	15
31 § Instructions for the section board	16
32 § Budget and operating plan for the section	16

” The goals and direction of sports

Definition

Sport is a physical activity that people perform for motivation and recreation or to achieve competitive results.

Goals and direction

Sports shall be aimed at developing the individual positively in both physical and mental as well as social and cultural terms.

Sports shall be designed and organised in such a way that it is accessible to everyone in some form and can give each practitioner satisfaction with regard to their own values.

Sports shall be organised according to democratic principles, whereby individual influence and responsibility are sought in common affairs.

Sports shall act as an international means of contact and respect the equal value of all people.”

(Decision of the National Sports Meeting 1977)

General provisions

1 § Purpose

The association shall conduct the following sports:

Football

The association's purpose is to conduct its sports activities in accordance with the "Goals and direction of sports" as stated above, and with the specific aim of being able to make elite investments in football with an emphasis on youth sports.

The association shall actively work towards doping-free sports in its activities.

2 § Composition

The association consists of the natural persons who have been admitted to the association as members.

§ 3 Affiliation

The association is a member of the following special sports association (SF):

Bylaws for Västra Frölunda IF

The Swedish Football Association

The association belongs to

The Gothenburg District Sports Association (DF)

As well as the following special district associations (SDF):

The Gothenburg Football Association

The association is obliged to follow the aforementioned organizations' statutes, competition regulations, other regulations and decisions made by the superior sports body. At the request of RS or the relevant SF, SDF or DF board, the association is obliged to make the association's documents available and provide information requested by these bodies.

§ 4 Decision-making bodies

The association's decision-making bodies are the annual meeting, extraordinary annual meeting and the board.

§ 5 Company signature

The association's company is signed by the board, or if the board so decides, by two board members jointly or by a specially appointed person.

§ 6 Business and financial year

The association's business and financial year covers the period from 1/1 to 31/12.

§ 7 Interpretation of the statutes, etc.

If there is any doubt about the interpretation of these statutes, or if there are cases that are not foreseen in the statutes, the matter will be referred to the next annual meeting or, in urgent cases, to the board.

By virtue of their membership in the association, members undertake not to bring legal action in a general court regarding the application of these statutes. Disputes regarding the application of the statutes shall instead be settled in accordance with the procedure specified within the sport.

§ 8 Amendment of the statutes

A decision by the annual meeting with at least 2/3 of the votes cast is required for amendments to these statutes.

Proposals to amend the statutes may be submitted in writing by both members and the board.

The annual meeting, which has been called to consider such a question, may decide on the formation or closure of a section. In such a case, only a simple majority is required.

Decisions on the formation or closure of a sports section shall be forwarded to the relevant special association.

8 § Amendment of the statutes

A decision by the annual meeting with at least 2/3 of the votes cast is required to amend these statutes.

Proposals to amend the statutes may be submitted in writing by both members and the board.

The annual meeting, which has been called to consider such a question, may decide on the formation or closure of a section. In such a case, only a simple majority is required.

A decision to form or close a sports section shall be sent to the relevant special association.

9 § Dissolution of the association

A decision by the annual meeting with at least 2/3 of the votes cast is required to dissolve the association.

A decision to dissolve the association shall state that the association's assets shall be used for specific sports-promoting purposes.

The decision, together with certified copies of the minutes of the board and annual meeting in the matter, as well as the audit report and balance sheet and profit and loss accounts, shall be immediately notified to the relevant SF.

Members of the Association

10 § Membership

Membership is granted by the board or by the person to whom the board has delegated the right to make decisions.

An application for membership may only be rejected if it can be assumed that the person concerned will oppose the association's purposes or interests.

A decision to reject a membership application shall be made by the board. The decision shall state the reasons and state what the applicant must observe in order to appeal the decision. The decision shall be served in writing on the person whose membership application has been rejected within three days of the date of the decision.

A decision to refuse membership may be appealed by the person concerned in accordance with the rules in the RF's statutes.

A member may be called to permanent membership by the board. A member who has been awarded a gold plaque automatically becomes a permanent member.

By decision at the annual meeting, a person, on the proposal of the board, shall be called to permanent membership or honorary membership of the association.

Support for membership may be acquired by an individual or company.

§ 11 Withdrawal

A member who wishes to withdraw from the association shall notify the board of directors in writing and shall thereby be deemed to have immediately left the association, provided that the member in question has settled his or her dealings with the association with regard to fees, materials, lottery reports, etc.

A member who has not paid membership fees for two consecutive years may be deemed to have requested to withdraw from the association. In such a case, membership shall cease by the person being removed from the membership list.

§ 12 Exclusion

A member may not be excluded from the association for any reason other than that he or she has neglected to pay the association's decided fees, has opposed the association's activities or purposes, or has clearly harmed the association's interests.

The question of exclusion may not be decided until the member has had the opportunity to express his or her views within the time specified by the board, at least 14 days from the time he or she became aware of the circumstances that led to the membership being questioned.

A decision on exclusion is made by the board. The decision may be limited to a certain period of time. Such temporary exclusion may not exceed six months from the date of the decision.

If sufficient grounds for exclusion do not exist, the association may instead issue a warning.

Decisions on exclusion or warning shall be made by the association's board and may be appealed by the person concerned in accordance with the rules in the RF's statutes.

§ 13 Member rights and obligations

Members

- ◇ have the right to participate in meetings arranged for members,
- ◇ have the right to information about the association's affairs,
- ◇ shall comply with the association's statutes and decisions made by the association's bodies and shall comply with the statutes, regulations and decisions of the organizations mentioned in § 3.
- ◇ Have no right to the association's assets or property upon dissolution of the association,
- ◇ Shall pay the fees decided by the association.

Members shall pay the annual fee as determined by the annual meeting. The membership fee is divided into the following categories:

Youth up to 14 years of age

Adults

Family membership

The annual fee shall be paid no later than January 31.

A member who has been called to be a permanent member in accordance with § 10 is exempt from membership fees.

A permanent member pays the one-time fee determined by the annual meeting.

Honorary members are exempt from fees.

Membership cards may not be borrowed or transferred.

§ 14 Participation in sports activities

Members have the right to participate in the association's sports activities in the forms that are accepted within the sport and on the same terms and conditions that apply to other members.

Members may not participate in a competition or exhibition without the consent of the board or, if so decided, of the section board. If a competition or exhibition is arranged outside Sweden, the relevant SF must also give its consent, unless the SF has established a different procedure in its statutes or competition regulations.

If the organizer is not affiliated with the SF that is organized to handle the sport to which the competition or exhibition applies, the member may only participate if this SF has approved the competition or exhibition.

Annual meeting and extraordinary annual meeting

15 § Time, notice

The annual meeting, which is the association's highest decision-making body, is held before the end of March at a time and place determined by the board.

Notice of the annual meeting shall be sent by the board to the members no later than three weeks before the meeting, or announced in the local press. Furthermore, the notice together with the agenda shall be posted in the clubhouse, etc. If a proposal has been made to amend the statutes, close down or merge the association with another association or another issue of significant importance to the association or its members, this shall be stated in the notice.

Activity and administration reports, the auditors' report, the business plan with budget, as well as the board's proposals and received motions with the board's statement shall be available to the members no later than one week before the annual meeting. The notice shall state where these documents are available.

§ 16 Proposals for matters to be considered by the annual meeting

Both members and the board may submit proposals to be considered by the annual meeting.

Proposals from members must be received by the board no later than four weeks before the annual meeting. The board must submit a written statement on the proposal to the annual meeting.

§ 17 Voting rights and the right to express opinions and make proposals at the annual meeting

Members who have paid their due membership fees and who are at least 15 years old during the year of the meeting have the right to vote at the meeting.

The right to vote is personal and may not be exercised by proxy.

Members who do not have voting rights and the right to express opinions and make proposals at the meeting.

§ 18 Quorum

The meeting has a quorum with the number of members with voting rights present at the meeting.

§ 19 Decisions and voting

Decisions are made by acclamation or if requested after a vote.

With the exception of the cases mentioned in § 7, first paragraph, and § 8, all questions are decided by a simple majority. A simple majority can be either absolute or relative.

Elections are decided by relative majority. Relative majority means that the person(s) who receive the highest number of votes is elected regardless of how these votes relate to the number of votes cast.

For decisions on matters other than elections, an absolute majority is required, which means more than half of the number of votes cast.

Voting is open. However, if a member entitled to vote requests it, the election shall be held in secret.

In the event of a tie in votes other than elections, the proposal supported by the chairman at the meeting, if he is entitled to vote, shall prevail. If he is not entitled to vote, the draw of lots shall decide. In the event of a tie in votes, the draw of lots shall decide.

Decisions are confirmed by the gavel.

§ 20 Eligibility

A person eligible to be elected to the board and the nomination committee is a member of the association with voting rights. However, employees of the association may not be elected as a member of the board or as an auditor of the association.

§ 21 Matters at the annual meeting

The following shall be discussed and recorded at the annual meeting:

1. Determination of the voting list for the meeting.
2. Question whether the meeting has been properly announced.
3. Determination of the agenda.
4. Election of the chairman and secretary for the meeting.
5. Election of the adjusters, who, together with the chairman, shall adjust the meeting minutes, and the vote teller.
6. a) The board and section boards' activity reports for the most recent fiscal year
b) The board's administration report (balance sheet and income statement) for the most recent fiscal year.
7. The auditors' report on the board's administration during the most recent fiscal/financial year.
8. Question about discharge from liability for the board for the period covered by the audit.
9. Determination of membership fees.
10. Determination of the business plan and consideration of the budget for the upcoming fiscal/financial year.
11. Election of
 - a. The chairman of the association for a term of one year.
 - b. Half the number of other members of the board for a term of two years.
 - c. 1-2 deputies on the board for them in the established order of rotation for a term of two years.
 - d. Two auditors plus a deputy for a term of one year. In this election, members of the board and members of the section boards may not participate.
 - e. Four members of the nomination committee for a term of one year, one of whom shall be appointed chairman.
12. Consideration of proposals raised by the board or submitted to the board by a section board or a member entitled to vote at least 21 days, however, proposals to amend the statutes or dissolve the association must be submitted no later than 30 days before the meeting.

13. Other issues.

Decisions of major financial importance to the association or its members may not be made if they are not included in the notice of the meeting.

22 § Extraordinary Annual Meeting

The board may call the members to an extraordinary annual meeting.

The board is obliged to call an extraordinary annual meeting when an auditor or at least one tenth of the association's voting members so request. Such a request must be made in writing and contain the reasons for the request.

When the board has received a request for an extraordinary annual meeting, it shall within 14 days call such a meeting to be held within two months of the call. A notice with a proposed agenda for an extraordinary annual meeting shall be sent to the members no later than seven days before the meeting or announced within the same time in the local press. Furthermore, the notice with a proposed agenda shall be posted in the club premises, etc.

If the board fails to issue the prescribed notice, the person who made the request may issue a notice in accordance with the preceding paragraph.

At an extraordinary annual meeting, only the matter that gave rise to the meeting may be taken up for consideration.

Regarding voting rights at an extraordinary annual meeting and the quorum at such a meeting, what is stated in Sections 17 and 18 applies.

Nomination Committee

23 § Composition, responsibilities

The Nomination Committee consists of a chairman and three other officers elected by the annual meeting.

The Nomination Committee meets when the chairman or at least half of the members so decide.

The Nomination Committee shall, at least eight weeks before the annual meeting, ask those whose term of office expires at the end of the meeting whether they would like to run for the next term of office.

No later than two weeks before the annual meeting, the Nomination Committee shall notify voting members of its proposal or announce this in the clubhouses.

Auditors

24 § Audit

The auditors have the right to continuously review the association's accounts, annual meeting and board minutes and other documents.

The association's accounts must be available to the auditors no later than one month before the annual meeting.

The auditors must review the board's administration and accounts for the most recent operating and financial year and submit an audit report to the board no later than 14 days before the annual meeting.

The Board

25 § Composition

The Board consists of a chairman and 4-7 members, plus 1-2 deputies.

Board members and deputies are elected by the annual meeting for a period stated in § 22 from among the association's members entitled to vote.

The board appoints from among its members a vice chairman, secretary, treasurer and the other executives needed.

In the event of a member's absence, a deputy takes his place according to the order of rotation established by the annual meeting. If a member resigns before the end of his term, a deputy takes his place according to the same order for the period until the next annual meeting. If a full board cannot be achieved with the help of a deputy and the number of remaining board members and deputies is not sufficient for a quorum, the board shall arrange for a by-election for the number of members required for a quorum.

By-elections shall be held at a general meeting and shall be for the period until the next annual meeting.

The board may appoint a person as an adjunct member. Such a member shall not have voting rights but may, by decision of the board, be given the right to express opinions and make proposals. He may be appointed to a position within the board.

26 § Duties of the Board

When the annual meeting is not in session, the board is the association's decision-making body and is responsible for the association's affairs.

The board shall - within the framework of the RF's respective SF and these statutes - be responsible for the association's activities according to established plans and safeguard the interests of the members.

- ◇ The board is particularly responsible for
- ◇ Ensuring that the association's applicable laws and binding rules are observed,
- ◇ Implementing decisions made by the annual meeting,
- ◇ Planning, leading and distributing work within the association,
- ◇ Being responsible for and managing the association's funds,
- ◇ Submitting accounts etc. to the auditors in accordance with Section 23, and
- ◇ Preparing the annual meeting

The chairman is the association's official representative. The chairman leads the board's negotiations and work and monitors that the association's statutes and other binding rules and decisions for the association are followed. If the chairman is unable to attend, the vice chairman shall take the chairman's place. The board shall decide on the distribution of other duties. Unless otherwise decided, the duties listed below are the responsibility of the secretary and treasurer.

The secretary

- ◇ Prepare the board meetings and the association's meetings,
- ◇ Keep minutes of the board meetings,
- ◇ Ensure that the association's documents are kept in order and stored in a secure manner,
- ◇ Ensure that decisions made have been implemented,
- ◇ Unless the chairman decides otherwise, sign outgoing documents,
- ◇ Prepare a draft annual report for the association.

Treasurer

- ◇ Ensure that members pay decided membership fees to the association,
- ◇ Ensure that the association applies for grants from the state, municipality and sports organizations, etc.,
- ◇ Be responsible for the association's accounting, which means the obligation to keep records of the association's accounts,
- ◇ Collect receivables and execute payments for the association and ensure that there are verifications for these,
- ◇ Prepare annual balance sheets and profit and loss statements,

- ◇ Prepare supporting documents for budget and budget monitoring,
- ◇ Ensure that the association's taxes are paid on time,
- ◇ If applicable, prepare and submit general tax returns, special information, control information, collection declarations and other prescribed information in the area of taxes and fees,
- ◇ Keep a list of members,
- ◇ Keep an inventory list, in which prizes acquired by the association are also entered,
- ◇ Ensure that both the association's members in the association's activities and the association's buildings, sports equipment, prizes and other belongings are insured in a reassuring way.

27 § Call, quorum and voting

The board of directors shall meet upon call by the chairman, or when at least half of the members have requested it.

The board of directors shall constitute a quorum when all members have been called and when at least half of the members are present. Before important decisions are made, however, all board members should, as far as possible, be given the opportunity to participate in the consideration of the matter. All decisions require that at least half of all board members agree on the decision. Voting may not be by proxy.

In urgent cases, the chairman may decide that a matter shall be decided by written vote or by telephone meeting. Such a decision shall be announced at the next following meeting.

Minutes shall be kept at meetings. Minutes shall be adjusted by the chairman of the meeting and by a specially appointed minute adjuster. Any dissenting opinion shall be noted in the minutes.

28 § Transfer of decision-making power

The board may transfer its decision-making power in individual matters or in certain groups of matters to a section, committee or other body or to an individual member or employee.

Anyone who has made a decision with authorization according to the preceding paragraph shall continuously facilitate the board in this regard.

Sections

29 § Formation and closure of a section

Decisions on the formation or closure of a section are made by the association's annual meeting or extraordinary annual meeting convened to consider such a question.

The association has the following sections for its sports activities, namely

Football

30 § Section boards

The management of each section is exercised by a section board, consisting of a chairman and the number of members deemed necessary in view of the size of the section. The chairman is elected for a term of one year and half the number of other members for a term of two years from among the association's voting members by the association's annual meeting. The chairman of the various section boards should, if possible, be a member of the board.

The section board is not entitled to co-opt a member of the section board without the consent of the board or to hire a member or outsider whose assignment includes representing the association in such a way that the members and the public may get the impression that they are a member of the section board.

An co-opting member has the right to express opinions and make proposals but not the right to vote.

An co-opting member may be appointed to a position on the board.

In addition, the association's board may appoint one of its members to be a member of the section board.

The association's board has the right to dismiss a member of the section board.

The section board is responsible for the section's purely sporting activities. The section chairman leads the section's work and is responsible for the section board fulfilling its task. The section's treasurer is responsible for keeping accurate accounts of the section's income and expenses. The section's secretary is responsible for managing the section's correspondence, keeping minutes of the section board's meetings and submitting copies of the printed minutes to the board, preparing proposals for the section board's annual report, preparing the necessary statistics, and reporting to the board on the form provided for this purpose applications for membership that have been submitted to the section board.

The section board is responsible for keeping the board informed of the section's activities, which is done partly through the aforementioned copies of the minutes, and partly through the section board's representative on the board.

The section board is not entitled to take measures that are deemed to be of greater importance for the association without prior approval from the board.

31 § Instructions for the section board

The association's board shall, in a special instruction or in another appropriate manner, determine the powers and obligations of the section board.

32 § Budget and operating plan for the section

The section board shall prepare a proposal for a budget and operating plan for the section to apply during the following financial year. The budget and plan shall be submitted to the board for approval at a time determined by the board. The board shall make any changes to the budget and plan that are deemed necessary with regard to the association's obligations in various respects, the association's financial position or the expected development of the sports activities.

Bylaws for Västra Frölunda IF

Amendment to the statutes, decided at the extraordinary annual meeting 2001-11-06, to be effective from 2002,

Point 6 Amendment to the statutes

Point 6:1 Annual meeting month, § 13

In our revised statutes, 1993-02-09, it states "The association's annual meeting shall be held in the month of February."

Amended to: 2The association's annual meeting shall be held no later than the month of March.

Amendment to the statutes, decided at the annual meeting 1993-02-09, to be effective from 1994.

Point 12 Amendment to the statutes

Point 12:1 Business year:

In our statutes it states: "P 13 The business year, which coincides with the fiscal year, covers the period 1/5 -30/4."

Amended to: "P 13 The operating year, which coincides with the fiscal year, covers the period 1/1 - 1/12."

Furthermore, the statutes state: "The association's annual meeting is held in June.)

Amended to: "The association's annual meeting is held in February."

Point 12:2 Family membership:

Our statutes state: "Members shall pay the annual fee determined by the annual meeting and which is

Youth up to 14 years 75 SEK

Adult 200 SEK

The annual fee shall be paid no later than May 15."

Amended to: "Members shall pay the annual fee determined by the annual meeting and which for members is

Youth up to 14 years 75 SEK

Adult 200 SEK

Family membership 300 SEK

The annual fee shall be paid no later than January 15."